

## PROCUREMENT PLAN

**Project information:** Lao PDR: Enhancing Public Finance Management through Information Communication Technology (ICT) and Skills (E-FITS) Project

**Project Implementation agency:** Ministry of Finance

**Date of the Procurement Plan:** November 19, 2023

**Period covered by this Procurement Plan:** at least 18 months

### Preamble

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

***The Bank’s Standard Procurement Documents:*** shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

**National Procurement Arrangements:** In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in the Public Procurement Law and the Instruction on Implementation Public Procurement Law, such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations and the following conditions.

- a) The request for bids/request for proposals document shall require that bidders/proposers submitting bids/proposals present a signed acceptance at the time of bidding, to be incorporated in any resulting contracts, confirming application of, and compliance with, Bank Anti-Corruption Guidelines, including without limitation the Bank’s right to sanction and the Bank’s inspection and audit rights;
- b) Information related to award of contract including reasons for rejection of unsuccessful bidders shall be published on the implementing agency websites and/or newspaper of wide circulation.
- c) All complaints on procurement related matters including complaints arising from procurement under Bank financed Projects whilst using National Procurement Procedures shall be dealt with in accordance with Article 33 of the Procurement Decree. Borrower shall put in place an effective complaints review mechanism for dealing with procurement related complaints and shall disclose the details in all the bidding documents. All complaints shall be recorded by the Borrower in the appropriate tracking and monitoring system, as agreed between the Bank and the Borrower.

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

*Leased Assets as specified under paragraph 5.10 of the Procurement Regulations:* Leasing may be used for those contracts identified in the Procurement Plan tables. *Not Applicable*

*Procurement of Second Hand Goods as specified under paragraph 5.11 of the Procurement Regulations* – is allowed for those contracts identified in the Procurement Plan tables. *Not Applicable*

*Domestic preference as specified under paragraph 5.51 of the Procurement Regulations (Goods and Works).*

Goods: is applicable for those contracts identified in the Procurement Plan tables;

Works: is applicable for those contracts identified in the Procurement Plan tables

## Other Relevant Procurement Information.

### I. Works and Goods and Non-Consultant Services

**1.1. Prior Review Threshold:** Procurement Decisions subject to Prior Review by the Bank as stated in Annex II of the Procurement Regulations:

Category	Procurement Method Thresholds		Prior Review Thresholds	
	Applicable thresholds (in US\$ equivalent)	Remarks	Applicable thresholds (in US\$)	Remarks
<b>Works</b>				
RFB through Open International market approach	≥ 2.0 million	–	Above US\$ 15 million	This has not been foreseen at the project preparation stage.
RFB through Open National market approach	≥ 200,000 < 2.0 million	–	None	-
Request for Quotation	< 200,000	–	None	–
Direct Selection	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	This has not been foreseen at the project preparation stage.
<b>Goods and Non-Consulting Services</b>				
RFB through Open International market approach	≥ 0.6 million	–	Above US\$ 4 million	
RFB through Open National market approach	≥ 100,000 < 0.6 million	-	None	Risk-based approach
Request for Quotation	< 100,000		None	
Direct Selection	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	This has not been foreseen at the project preparation stage.

### 1.2 Procurement packages for Goods (prior and post reviews) with method and Time Schedule

Ref. No.	Contract (Description)	Estimated Cost (US\$)	Procurement Method	Review by Bank (Prior / Post)	Expected Contract Signing Date	Comments
G-06	Purchase and installation and of the application system software for a new financial management information system, including hard hardware such as servers, storage, network	10,000,000	RFB (International market approach)	Prior		Contract signed with DBA on 28 April 2023, but the supplier has not yet submit the performance security
G-02	IT equipment (desktops, laptops, scanner, printer, UPS)	2,200,000	RFB (International market approach)	Post	Dec. 2023	Procurement not started
G-03	Software upgrade of the debt management system*	264,300+116,200	Single Source	Post		Contract signed with UNCTAD Jul. 28, 2020
G-04	Purchase of a learning management system (LMS)*	300,000	RFB (National market approach)	Post	Dec. 2023	Procurement not started
G-05	Procurement of IFID and DMFAS ICT Equipment	500,000	RFB (National market approach)	Post		Contract signed, Lot1: Datacom Lot2: Microinfo
G-07	Procurement of Online Training Courses	10,000	RFQ	Post	22 Dec 2023	The bid evaluation report is in the process of being approved
<b>Total Works and Goods</b>		<b>12,500,000</b>				

**Notes:**

RFB: Request For Bids

\* Although these packages are subject to procurement Post Review, the World Bank will do technical review.

**II. Selection of Consultants**

**2.1 Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Annex II of the Procurement Regulations:

Category	Procurement Method Thresholds		Prior Review Thresholds	
	Applicable thresholds (in US\$ equivalent)	Remarks	Applicable thresholds (in US\$, millions)	Remarks
QCBS, QBS, FBS, LCS (Using the	≥ 300,000	Shortlist of only National Consultants	≥ 2.0 million	Risk-based approach

most appropriate market approach)		(Firms) for contract agreed in the PP		
CQS (Open or limited competition through national or international market approach, specified in the PP and agreed with the Bank.	< 300,000	QCBS, QBS, FBS, LCS) can be applied for contracts with value under \$300,000	None	
Direct Selection of firms	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	This has not been foreseen at the project preparation stage.
Individual Consultants	N/A depending on nature of services	Essential individual assignments will be defined in the Procurement Plan agreed with the Bank and in line with regulations 7.34-7.39 using the most appropriate market approach	≥ 400,000 and for the positions as specified in the PP agreed with the Bank	Risk-based approach

**2.2 Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than US\$ 200,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 7.1, Section VII of the Procurement Regulations.

### 2.3 Consultancy Assignments with Selection Methods and Time Schedule

Ref. No.	Description of Assignment	Estimated Cost US\$	Selection Method	Review by Bank (Prior / Post)	Expected Proposals Submission Date	Comments
C-01	Consulting services for the preparation of the technical specifications, bid evaluation and contract supervision	1,000,000	QCBS	Prior		Contract signed June 30, 2020 with Deloitte Touche Tohmatsu India LLP
C-03	Consulting services for the preparation of the implementation of a PFM skill training program, including the preparation of a competency framework, job profiles, training needs analysis, and curriculum*	437,400	QCBS	Post		Contract signed Jan. 11, 2022 with PWC India
C-06	Change management consulting services	700,000	QCBS	Post		Contract signed 13 Oct. 2022 with CH Academy Lda
C-20	Project Coordinator	36,000	IC	Post		Contract signed Sep. 21, 2020 with Ms. Souksavanh Sithivong.
C-10	Project Assistant	15,000	DS	Post		Contract with Mr. Samsonephet Simmavong
C-11	Project Financial Management Consultant	36,000	DS	Post		Contract with Ms. Dalavanh Sisoutham

Ref. No.	Description of Assignment	Estimated Cost US\$	Selection Method	Review by Bank (Prior / Post)	Expected Proposals Submission Date	Comments
C-21	Project Procurement Consultant	36,000	IC	Post		Contract signed Feb. 28, 2020 with Mr. Souphanthachak Sisaleumsak
C-14	Project Accountant	24,000	DS	Post		Contract with Ms. Odalone Kommameuang
C-15	Project M&E Consultant	30,000	DS	Post		Contract with Mr. Viengsavanh Phetdaoheuang
C-16	Change Management Consultant	30,000	IC	Post		Contract signed Apr. 1, 2021 with Ms. Lila Kadoudom
C-17	External Audit Firm*	100,000	CQS	Post		Contract signed May 22, 2020 with PWC Lao Sole Co. Ltd.
C-22 (18)	Data analysis services to support Government Financial Information System (GFIS)	110,000	CQS	Post		Contract signed Nov. 6, 2020 with SVENG IT Solution Co. Ltd.
C-23 (19)	Software development services to support the preparation and implementation of changes in Government Financial Information System (GFIS)	297,000	CQS	Post		Contract signed Nov. 6, 2020 with Lao Software Development Sole Co. Ltd.
C-24	Junior Coordinator	19,200	IC	Post		Contract signed Apr. 5, 2021 with Ms. Yasoumint Sibounheuang
C-25	Consultancy services for the preparation, support, and supervision of a Learning Management System under the PFM Skills Program	150,000	IC	Post		Contract signed with Ms. Kristen Wylder on 29 April 2022
C-26	English Language Training	142,400	DS	Post		Contract signed Apr. 30, 2021 with Lao International College
C-28	FMIS Coordinator	24,000	IC	Post		Contract signed Sep. 6, 2022 with Ms. Hatthakone Sengsouliyachan
C-29	Organization Development Coordinator	27,600	IC	Post		Contract signed May 4, 2023 with Mr. Massme Phaiekong
C-30	National Environment and Social Consultant	9,000	IC	Post		Contract signed Dec. 16, 2022 with Mr. Kanya Souksakoun
C-31	Project Administrative Assistant	12,000	IC	Post		Evaluation of CVs by the Evaluation Committee
C-33	Project Manager	60,000	IC	Post		Evaluation of CVs by the Evaluation Committee
<b>Total consulting services</b>		<b>3,853,200</b>				
<b>Total Works, Goods and Consulting Services</b>		<b>16,353,200</b>				

**Notes:**

QCBS: Quality and Cost-Based Selection  
CQS: Consultant's Qualification Selection  
IC: Individual Consultant  
DS: Direct Selection

\* Although these packages are subject to procurement Post Review, the World Bank will do technical review.